



Volunteer Application Form

Personal Details

Full Name of Volunteer:

Address:

.....
.....
.....

Telephone: Mobile:

Email:

Emergency Contact Details

Full Name: Relationship:

Telephone: Mobile:

Voluntary Activities

In the box below, please state any activities or areas you would like to volunteer in:

In the table below, please state the days and times you are available to volunteer on the appropriate days.

Please tick the box to the right if you are completely flexible.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Evening					

How long do you intend to volunteer for?

.....

Why do you want to volunteer?

.....
.....

What do you wish to achieve from volunteering?

.....
.....

Please give the details of a referee who would be willing to give a reference.

Name:

Relationship to you:

Email:

Telephone:

Thank you for taking your time to complete this volunteer application. Please hand it in to the Headteacher. Your offer of help is valued and we will be in touch soon.



'Frequent' or 'Intensive' Volunteer Agreement

Thank you for offering your help as a volunteer within a school of St. Mary's Academy Trust. Your offer of help is highly valued and we hope that you will achieve much from your experience. Please sign this Volunteer Agreement and hand it in to the Headteacher.

I have been accepted as a volunteer within a school of St. Mary's Academy Trust and I can confirm the following points:

- I have read and can fully comprehend the St. Mary's Academy Trust volunteer policy.
- I agree to act within the boundaries of St. Mary's Academy Trust safeguarding and child protection procedures.
- I agree to treat any information obtained from volunteering within St. Mary's Academy Trust as confidential.
- I agree to support St. Mary's Academy Trusts' aims and educational purpose.
- I have been made aware of my designated supervisor.
- I recognise it is obligatory for me to undertake a DBS check to inform St. Mary's Academy Trust of my suitability as a volunteer.

I have read and fully understand the following policies:

Please circle your answer below.

<u>Policy</u>	<u>Answer</u>
Safeguarding and Child Protection policy	Yes/No
Behaviour policy	Yes/No
E-Safety policy	Yes/No
Health and Safety policy	Yes/No
Fire Safety guidelines	Yes/No
Data Protection policy	Yes/No
Social Media policy	Yes/No

I understand that the information mentioned below are the guidelines of my voluntary role:

Guidelines

Name of member of staff whom you will report to:

.....

The agreed days and times that you will volunteer:

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Evening					

Volunteer

Signed:

Date:

Headteacher

Signed:

Date:



‘One-Off’ Activity Volunteer

Thank you for offering your help as a volunteer within a school of St. Mary's Academy Trust. Your offer of help is highly valued, and we hope that you will achieve much from your experience. Please sign this Volunteer Agreement and hand it in to the Headteacher.

I have been accepted as a volunteer within a school of St. Mary's Academy Trust and I can confirm the following points:

- I have read and can fully comprehend the St. Mary's Academy Trust volunteer policy.
- I agree to act within the boundaries of St. Mary's Academy Trust safeguarding and child protection procedures.
- I agree to treat any information obtained from volunteering within St. Mary's Academy Trust as confidential.
- I agree to support St. Mary's Academy Trusts' aims and educational purpose.
- I have been made aware of my designated supervisor.

I have read and fully understand the following policies:

Please circle your answer below.

<u>Policy</u>	<u>Answer</u>
Safeguarding and Child Protection policy	Yes/No
Behaviour policy	Yes/No
E-Safety policy	Yes/No
Health and Safety policy	Yes/No
Fire Safety guidelines	Yes/No
Data Protection policy	Yes/No
Social Media policy	Yes/No

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The agreed days and times that you will volunteer:

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Evening					

Volunteer

Signed:

Date:

Headteacher

Signed:

Date: